



STRONG SCHOOLS
START WITH ME!

MEETING NOTICE

School	Date	Time	Location
KIPP Woodson Park Academy	9/7/21	4:45pm	https://kippmetroatlanta-org.zoom.us/j/91679344476?pwd=5XJ1NmpYeHp0MmxKaTBZOU1mRW1CUT09

Notice Prepared By: Tara Stifler

Date Posted: 8/31/21

Meeting Agenda

(agenda may be amended)

This meeting [will/will not] allow for Public Comment

I. Action Items

- A. Approval of Agenda
- B. Fill Vacant Positions *(if applicable)*
- C. Fill Open Community Member Seat
- D. Fill Open Swing Seat
- E. *For High Schools:* Appoint Student Representatives
- F. Approval of Previous Minutes
- G. Election of Officers
 - i. Chair
 - ii. Vice-Chair
 - iii. Secretary
 - iv. Cluster Representative
- H. Review and Approve Public Comment Format
- I. Set GO Team Meeting Calendar
- J. Review, Confirm/Update, and Adopt GO Team Meeting Norms

II. Discussion Items *(add items as needed)*

- A. Discussion Item 1:
- B. Discussion Item 2:

III. Information Items *(add items as needed)*

- A. Principal's Report
- B. Information Item 2

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IV. Call to Order

V. Roll Call; Establish Quorum

A. Present

- i. Tara Stifler
- ii. Emanuel Mathis
- iii. [Breanna McElroy](#)
- iv. Ensa Womack
- v. Kadonna Lee
- vi. Shannon Hooker
- vii. Reese Moore
- viii. Carolyn Barnett

B. Quorum is Present

VI. Action Items

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 - iv. Cluster Representative
- H. Review and Approve Public Comment Format
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- J. Review, Confirm/Update, and Adopt GO Team Meeting Norms

VII. Discussion Items (*add items as needed*)

- A. Discussion Item 1:
- B. Discussion Item 2:

VIII. Information Items (*add items as needed*)

- A. Principal's Report

Meeting Agenda

- B. Information Items
 - i. COVID Protocols
 - ii. Intervention & Enrichment Blocks
 - iii. Universal Screener
- IX. Announcements** *(add items as needed)*
 - A. New GO Team Member Training and Orientation
- X. Public Comment** *(if applicable)*
- XI. Adjournment**

Meeting Summary

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XII. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Emanuel Mathis	Present
Principal	Tara Stifler	Present
Parent/Guardian	Antonio Burkes	
Parent/Guardian	Vacant (Middle Parent)	
Parent/Guardian	Kadonna Lee	Present
Instructional Staff	Shannon Hooker	Present
Instructional Staff	Ensa Womack	Present
Instructional Staff	Breanna McElroy	Present
Community Member	Latonya Gates	
Community Member	Vacant	
Swing Seat	Vacant	
Student (High Schools)		

XIII. Action Items (add items as needed)

A. Approval of Agenda: Motion [Passes/Fails]

i. 4 in favor, 0 opposed

B. Fill Vacant Positions (copy and complete table for each vacant position)

Vacant Position:	[Parent, Staff, Community, Swing]
Appointee's Name:	

Vacant Position:	[Parent, Staff, Community, Swing]
Appointee's Name:	

C. Fill Open Community Member Seat: (4 in favor, 0 opposed)

Meeting Summary

Open Position:	Community Member
Appointee's Name:	Justin Beaker

- D. **Fill Open Swing Seat:** (3 in favor, 1 opposed) Erin Nickson
 (in favor, opposed) parents of Gabrielle Williams

Open Position:	Swing Seat
Appointee's Name:	Erin Nickson

- E. ~~For High Schools: **Appoint Student Representatives**~~
~~**Student Representative 1:** [Insert Name of Student Representative]~~
~~**Student Representative 2:** [Insert Name of Student Representative]~~

- F. **Approval of Previous Minutes** [Passes/Fails]
 i. Hooker moved to approve minutes
 ii. Womack seconded the motion
 iii. 4 in favor, 0 opposed

- G. **Election of Officers**
- i. **Chair: Result:** Ensa Womack
 1. Nominations
 - a. Mathis nominated Ensa Womack
 - b. Hooker seconded this motion
 - c. Womack accepted this nomination
 - d. (3 in favor, 0 opposed)
 - ii. **Vice Chair: Result:** Bree McElroy
 1. Nominations
 - a. Womack nominated Bree McElroy
 - b. K. Lee seconded this motion
 - c. McElroy accepted this nomination
 - d. (3 in favor, 0 opposed)
 - iii. **Secretary: Result:** Shannon Hooker
 1. Nominations
 - a. Womack nominated Hooker
 - b. Hooker accepts
 - c. (4 in favor, 0 opposed)
 - iv. **Cluster Representative: Result:** Kadonna Lee
 1. Nominations
 - a. K. Lee nominated Self
 - b. (3 in favor, 0 opposed)

- H. **Approval of Public Comment Format: Motion** [Passes/Fails]

Meeting Summary

- i. Hooker moved to approve format
- ii. Womack seconded
- iii. (4 in favor, 0 opposed)
- I. **GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment Permitted? (Yes/No)
1	Oct. 5	4:30 pm		Yes
2	Nov. 9	4:30 pm		Yes
3	Jan. 4	4:30 pm		Yes
4	Feb. 1	4:30 pm		Yes
5	Mar. 1	4:30 pm		Yes
6	May 3	4:30 pm		Yes
7				
8				

- J. **Adopt GO Team Norms Motion** [Passes/Fails]
 - i. Ensa moves to adopt the norms
 - ii. Hooker seconds the motion
 - iii. 4 in favor, 0 opposed
 - iv.

XIV. Adjournment: Motion [Passes/Fails]

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Location: <https://kippmetroatlanta-org.zoom.us/j/91679344476?pwd=5XJ1NmpYeHp0MmxKaTBZOU1mRW1CUT09>

XV. Call to order: [Insert actual Start Time of the meeting]

XVI. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Emanuel Mathis	Present
Principal	Tara Stifler	Present
Parent/Guardian	Antonio Burkes	
Parent/Guardian	Vacant (Middle Parent)	
Parent/Guardian	Kadonna Lee	Present
Instructional Staff	Shannon Hooker	Present
Instructional Staff	Ensa Womack	Present
Instructional Staff	Breanna McElroy	Present
Community Member	Latonya Gates	
Community Member	Vacant	
Swing Seat	Vacant	
Student (High Schools)		

Quorum Established: [Yes or No]

XVII. Action Items (add items as needed)

A. **Approval of Agenda:** Motion made by: Shannon Hooker; Seconded by: Ensa Womack

Members Approving: All

Members Opposing: None

Members Abstaining:

Motion [Passes/Fails]

B. **Fill Vacant Positions** (copy and complete table for each vacant position)

Vacant Position:	[Parent, Staff, Community, Swing]
Nominee's Name:	

GO Team Members In favor	
GO Team Members Opposed	
GO Team Members Abstaining	

C. **Fill Open Community Member Seat:**

Open Position:	Community Member
Nominee's Name:	
GO Team Members In favor	
GO Team Members Opposed	
GO Team Members Abstaining	

D. **Fill Open Swing Seat** *(copy and complete table for each nominee for each position – list winners where indicated)*

Open Position:	Swing Seat
Nominee's Name:	
Nominated by	
GO Team Members In favor	
GO Team Members Opposed	
GO Team Members Abstaining	

SWING SEAT RESULT:

- E. **For High Schools: Appoint Student Representatives**
Student Representative 1: [Insert Name of Student Representative]
Student Representative 2: [Insert Name of Student Representative]

- F. **Approval of Previous Minutes:** *List amendments to the minutes:*
 Motion made by: [Insert Name]; Seconded by: [Insert Name]
 Members Approving:
 Members Opposing:
 Members Abstaining:
Motion [Passes/Fails]

- G. **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*

i. Chair: Result: [Insert Name of Member Elected as Chair]

Officer Position:	Chair
Nominee’s Name:	
GO Team Members In favor	
GO Team Members Opposed	
GO Team Members Abstaining	

ii. Vice Chair: Result: [Insert Name of Member Elected as Vice-Chair]

Officer Position:	Vice Chair
Nominee’s Name:	
GO Team Members In favor	
GO Team Members Opposed	

GO Team Members Abstaining	
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iii. Secretary: Result: [Insert Name of Member Elected as Secretary]

Officer Position:	Secretary
Nominee's Name:	
GO Team Members In favor	
GO Team Members Opposed	
GO Team Members Abstaining	

iv. Cluster Representative: Result: [Insert Name of Member Elected as Cluster Representative]

Officer Position:	Cluster-Representative
Nominee's Name:	
GO Team Members In favor	
GO Team Members Opposed	
GO Team Members Abstaining	

H. **Review and Approve Public Comment Format** [Insert or attach approved Public Comment Format] Motion to adopt made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining

Motion [Passes/Fails]

- I. **Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment Permitted? (Yes/No)
1				
2				
3				
4				
5				
6				
7				
8				

- J. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**

Members Approving:

Members Approving:

Members Approving:

Motion [Passes/Fails]

XVIII. Discussion Items (*add items as needed*)

- A. **Discussion Item 1:** Parents as Partners; MYKTN had low attendance; we use Remind, website, email blast, newsletters, instagram (should ask parents for Insta name)
- i. Hooker: grade levels set up chairs outside w/ food truck; one grade per month; parents logged into meetings using child’s laptops
 - ii. Womack: parents don’t know about ways to receive info from school; one pager with all forms of communication; ways to streamline getting parents of multiples to get all info needed
 - iii. Stifler and Mathis will follow up about COVID protocols
 - iv. McElroy pushing time back by like an hour to 6:30; continuing cold calls

XIX. Information Items *(add items as needed)*

A. Principal's Report

i. First 6 Weeks visit

- 1. Culture is not a barrier to instruction across the school**
- 2. Push: Positive Framing for the school**

ii. COVID Protocols

1. Optional testing for staff & scholars for each school
2. Pushing out survey to families; scholars would come down and get a swab

B. Learning Response Plan

i. Lit Lab is knocking out benchmark assessments

ii. Next Step(s):

- 1. ID who needs additional diagnostic testing to pinpoint area(s) of growth**
- 2. Also improving Tier 1 instruction**

XX. Announcements

A. Complete Trainings from the GO Team office

XXI. Adjournment

Motion made by: McElroy; Seconded by: Womack

Members Approving: 4

Members Opposing: 0

Members Abstaining: 0

Motion [Passes/Fails]

ADJOURNED AT 5:43

Minutes Taken By: [Breanna McElroy]

Position: [Interim Secretary]

Date Approved: [Insert Date When Approved]